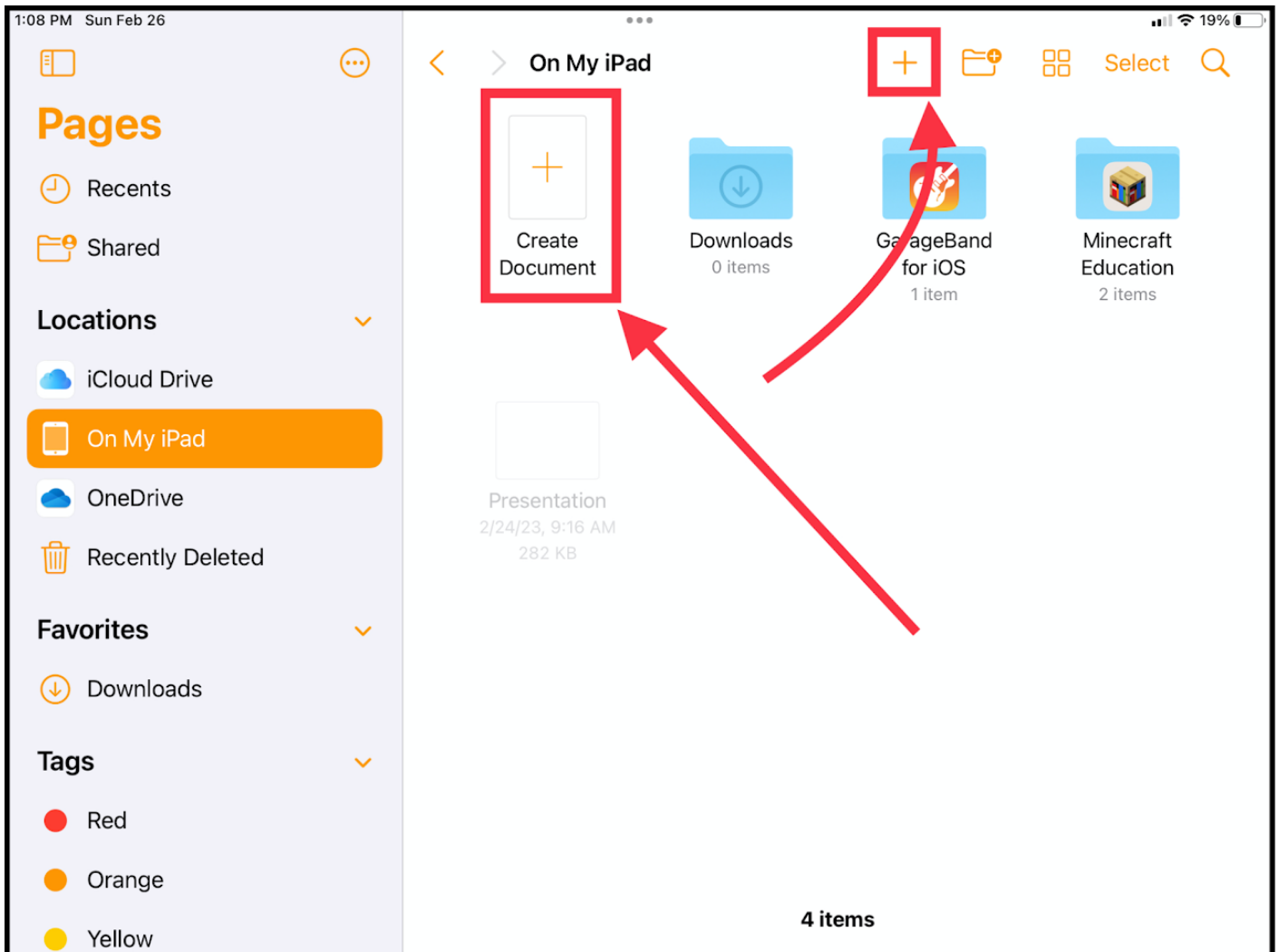


# How To Create a New Document in Pages

Difficulty - Easy

## Step 1 - Open Pages, Create Document

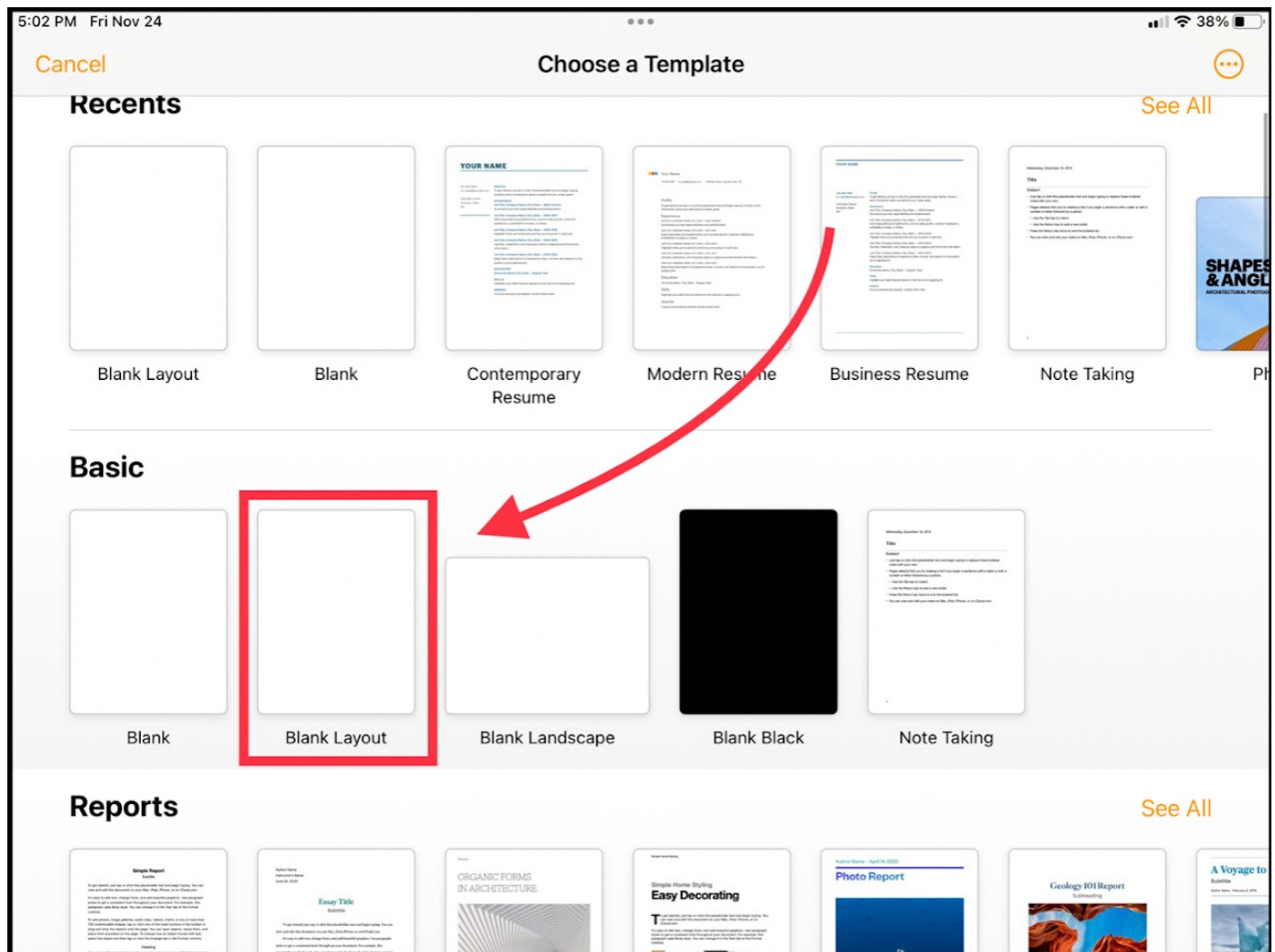
Open up the "Pages" application on your iPad. Select either the plus button on the top right, or the "Create Document" option on the screen.



## Step 2 - Choose Template

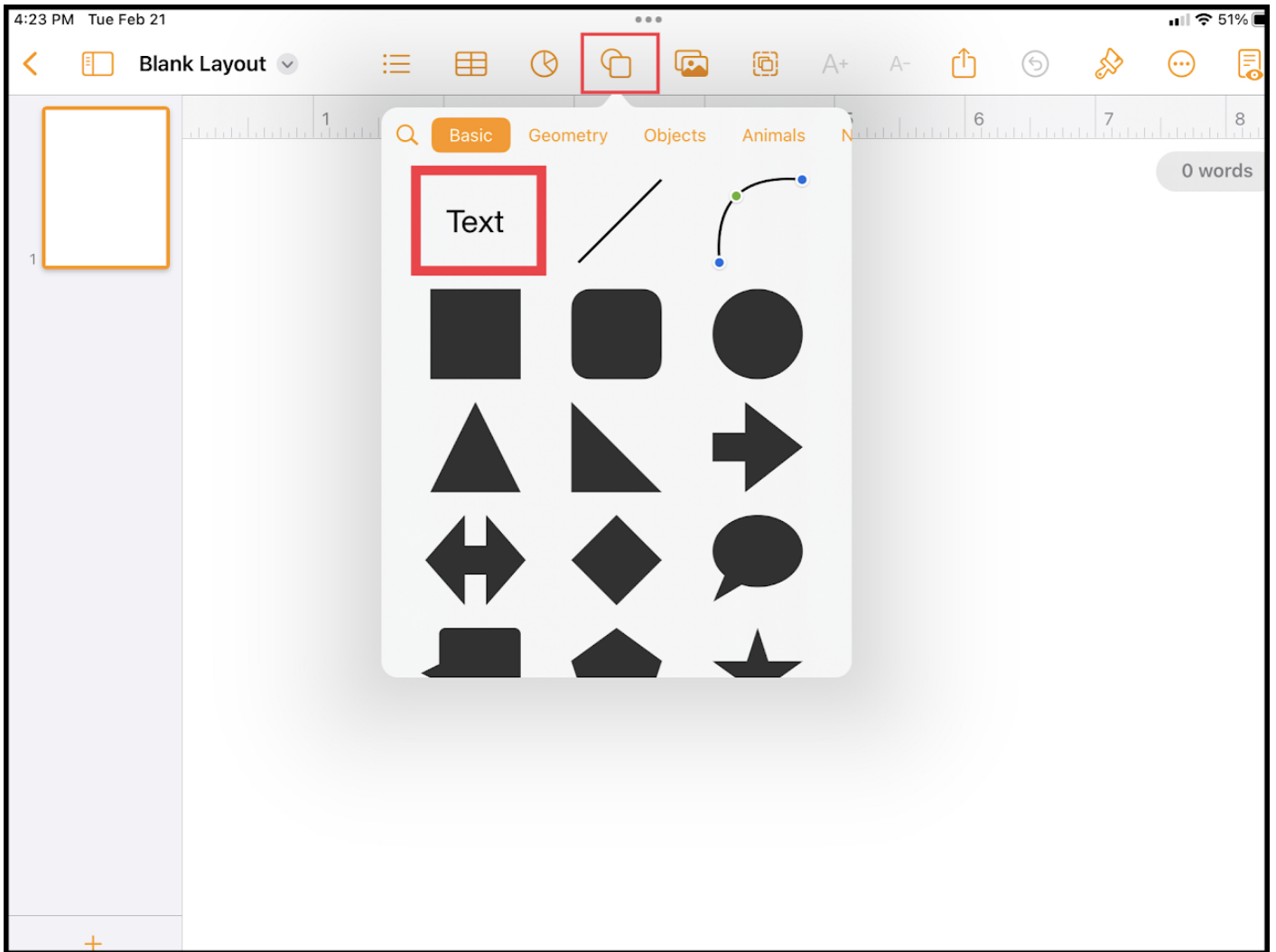
Select a template of your liking. For a standard letter (8.5 x 11 in) paper, select "Blank Layout".

Adding additional pages to a file created with a template will add blank pages.



## How to add text in "Blank Layout"

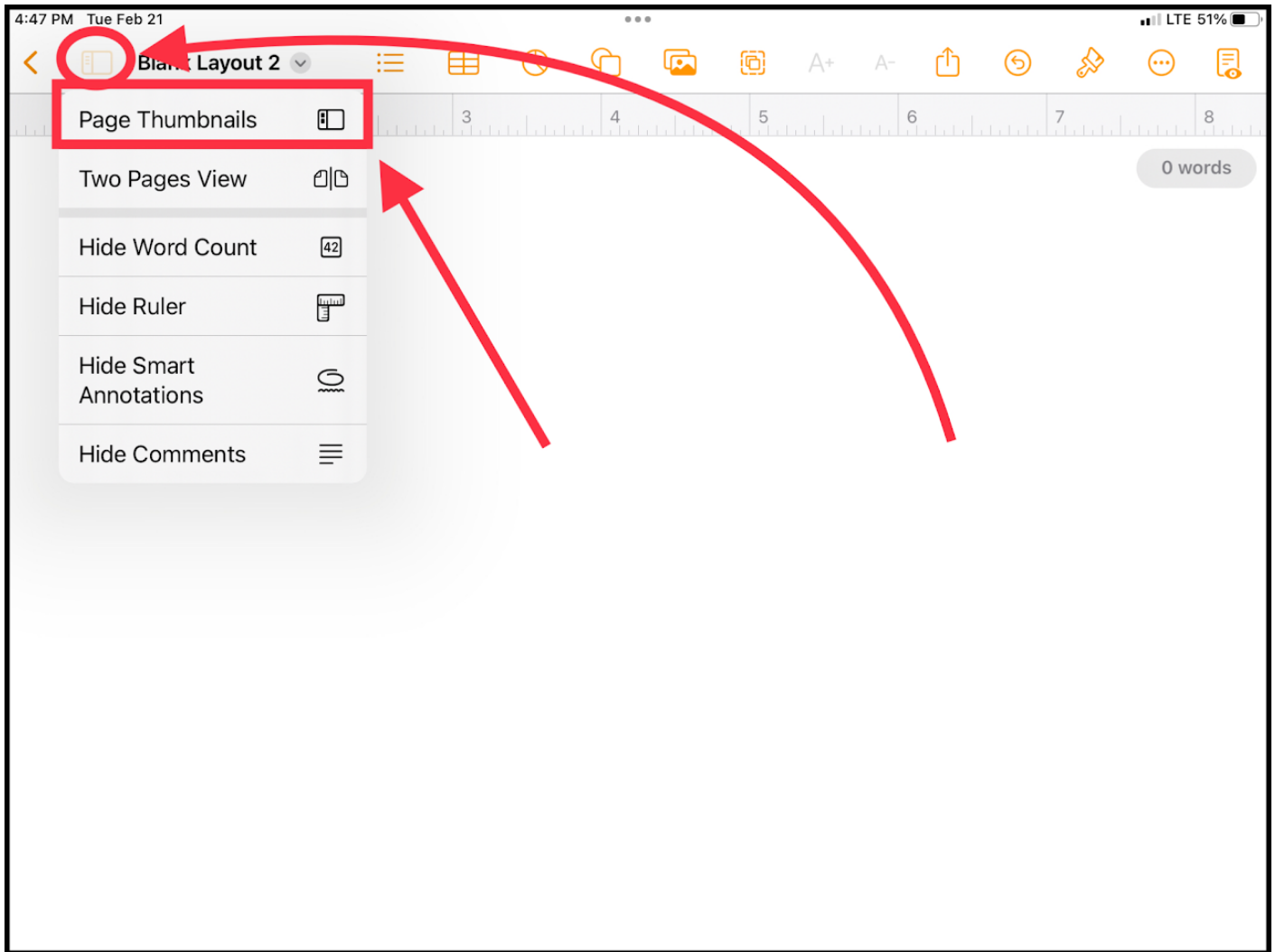
In order to type in the newly created document, create a text box using the "Objects" icon on the top of screen, and selecting text.



# How to add pages in "Blank Layout"

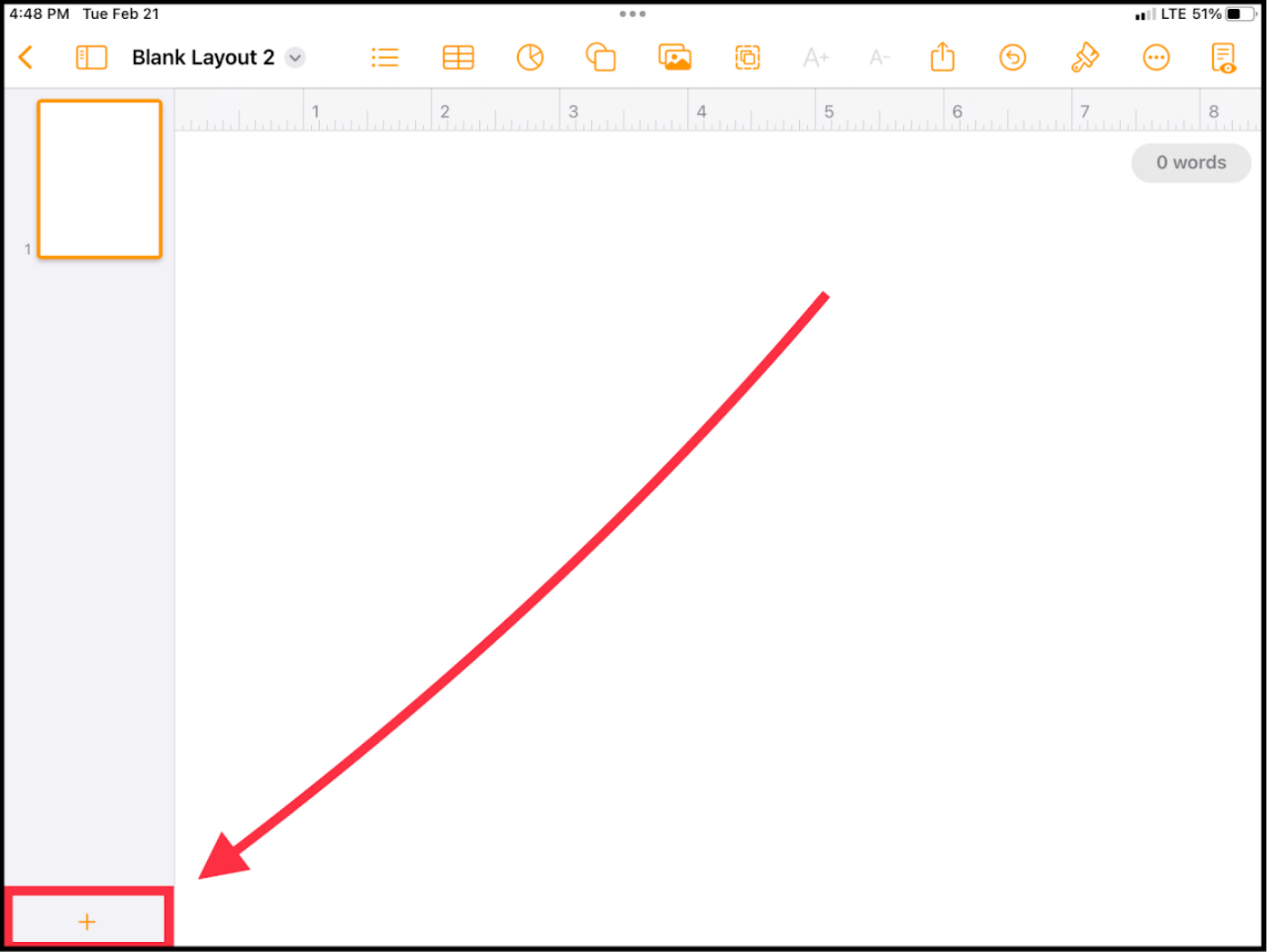
## Step 1 - Enable "Page Thumbnails"

On the top left of the screen select the "side bar" icon and enable "Page Thumbnails"



## Step 2 - Adding New Pages

Tap the plus icon at the bottom of the page thumbnails list.



Revision #2

Created 17 January 2024 22:38:43 by Liev Dorfman

Updated 22 January 2024 15:08:12 by Liev Dorfman